

PLANING 5 YEARS CELEBRATE THE ESTABLISHMENT OF HUNRE (2010 - 2015) AND GREATFUL FOR TEACHER DAY NOVEMBER 11ST, 2015

Following discription number 3396/BTNMT -TCCB date August 18th, 2015 about choosing a date to celebrate 5 years establish and ceremony teacher day November 20th, 2015

Following decision of Party University of Natural resource and environment about ceremony 5 years university. Broad of president held the “meeting 5 years university” establish with the special plan:

I, PURPOSE:

- 1.1. Sum of estimate the result the process building and develop of university in 60 years, specially 5 years from building university from 2010; award the group and individual have the best award in the period building and develop university.
- 1.2. Meeting the teachers and students, officials of university, develop traditional appreciate teachers, love carreer, building the connection with the generation teachers, and students in building and develop university.
- 1.3. Leading officials, students, previous officials, labors, graduated students and others organisations gives ideas, infrastructure, in building and develop university.
- 1.4. Cooperation with organisation, individual, building image, brand, building the university in the high vision.

II, REQUIREMENTS

- 2.1. Well organized, dignified, scientific, and practical efficiency, guaranteed savings, avoid ostentatious forms
- 2.2. Make the celebration of the festival is the generation of teacher, students, civil servants and employees in the entire university

Based on Decision No. 2284 / QD-TDHHN August 25th, 2015, for the celebrations were a solemn place, in the morning session September 3th, 2015 President establishes uniform and assigned committees for the board as follows:

A steering committee: responsible for research, guidance and inspection tasks in the process of preparation, formulation and implementation of programs and work celebration of the professional board.

B, the organizers plan and coordinate the overall implementation of the plan, support the original implementation plan approved

C, fund raising committee responsible propaganda promoting the image of the sponsor and contact material, spiritual and lasting university, especially the 5-year anniversary of the establishment of the university;

D, the facility has the responsibility to prepare, create service facilities specialized departments perform assigned work: preparing the stadium, the stage for the initial corpus, scientific conference hall University repair hall area, prepare the equipment for the celebrations, a conference facility for retired personnel morning 16th November and seating lunch celebration November 20th

E, publishing propaganda committee responsible to promote the image of the school through the Website, the media and organizations write and publish books; organize university-level scientific conferences

F, Board tasked front desk service workshops, festivals, celebrations and ensure effective coordination of security and order during the ceremony

G, the corps responsible organization corps movements in the whole school, including sports activities, camping, arts festivals and cultural levels welcome the morning November 20th

III IMPLEMENTATION PLAN

In September the board to conduct planning and implementation plan approved by the president until the end of the celebration. Steering Committee urge the Commission implemented as planned.

On this occasion, the president assigned to coordinate youth corps board, student work room from now through December 11st, launched the movement in university; pushing up good study, preserve environment clean and green, making achievement anniversary celebrate Vietnam Teacher's Day

Overall plan:

- Corps organized movement from September until the end of the celebrations planned for approval.
- Meeting with retired personnel of the scheduled morning November 16th, Organizing Committee in collaboration with personal management Dept, General Administration dept, planning and finance dept done
- On November 19th corps Committee hosted camps for scientific competition with students at the university playground
- November 19th, publish propaganda committee chaired cultural performances in the university yards
- Morning November 20th Organizing Committee chaired and coordinated with the organizers 5th anniversary and welcoming stance Vietnam Teacher's Day November 20th, in the Great Hall from 8:00 am

IV. ORGANIZATION ANNIVERSARY 5 YEAR ANNIVERSARY DAY SCHOOL TEACHERS AND WELCOME TO November 20th

1. Time and place: from 8 am November 20th., in the grand hall and the playground facility 1.
2. Composition: Broad of President, university councils, representatives of Party, party representatives, students, trade unions, youth groups, Assembly, dean, vice dean of unit, department heads under and guests each.

Student affairs and Youth Union celebrated the students to do the work of serving and 50 students to serve as assigned front of the reception committee.

3. Content celebration

- The Arts welcome

- Speech by the head of the construction and development field, especially the results after 5 years of establishment of the University and celebrate Vietnam Teacher's Day November 20th.
 - Speaking of upper management
 - Speaking of representing public employees, teachers, and students of the university
 - Announced and awarded some reward decisions. (Secretary plan prepared before the day browsing principal November 1st,2015)
4. Invitations and guests: Front Committee approved the principal content and print, send invitations to the participants and the retirement of the Assembly. Guest List by principal approval process.
 5. Buffet: At noon on university grounds November 20th,: Communications Committee chaired facilities and reception committee coordinated festivities.
 6. On the budget: Plan and finance department estimation, the principal sum.